

Advanced Accounting Training Course outlines

A. Fundamental of Accounting	Meaning of Bookkeeping Meaning of Accounting Types of Accounting Meaning of Accountancy Fundamental accounting assumptions (Basic Assumptions): GAAP: Concept Bases of Accounting Accounting Principles
	Meaning of Cost Types of Cost Components of Product Cost Meaning of Costing Basic Accounting Terms
B. Enterprise Resource Planning (ERP)	Overview on ERP (Tally Practical) Chart of Accounts General Ledger Ledger Business Partner(Vendor/Customer) Sub ledger Cost center Profit Center
C. Microsoft Office-Word Excel PowerPoint	a. MS Word b. MS Excel c. Power Point
D. Payroll & BRS	Bank Reconciliation Statements Preparation of Payroll Sheet
LC/BG & Cost sheet Types of LC	Letters of Credit (LC) in Nepal: An Overview Bank Guarantee & Its Type Cost Sheet
Fixed Assets Management	Fixed Assets Register Method of Depreciation Pool of Assets Rate of Depreciation Lease hold Improvement Sale of Depreciable Assets Allowable Repair & Maintenance
DTA & DTL	Provision of DTA/DTL

E. Overview on GAAP NAS NFRS IFRS Audit	Overview on GAAP/NAS/NFRS Audit Types of Audit”
F. Preparation of Financial Statements	Income Statements Balance sheet-Statements of Financial Positions Statements of changes in equity Cash flow statements Notes to Accounts
G.Financial Statements Planning & Analysis	Financial Planning Net Trading Assets Comparative Financial Statements Budgeting Forecasting Stock Movement Debtors Ageing Budget vs. Actual variance Analysis MIS Projected Financial Statements Ratio Analysis
1. Direct Tax	Income Year Person Income Source Of Income Tax exempt income Income Tax Rates PAN Advance Tax Payments Installments of Advance Tax Estimated Tax Returns/Installment Return Tax Payments Presumptive Taxation(Small-Scale Businessperson) Turnover Taxation (Medium-Scale Businessperson) Income Tax Return Medical Expenses/medical tax credit u/s 51 Foreign Tax Credit Interest & Penalties TDS Overview TDS Rate TDS Deposit-Revenue code TDS Return Interest/Fine Penalties-TDS

2. Indirect Tax	Value Added Tax (Indirect Tax) Rate of Vat VAT Exempt Items VAT Registration Reverse VAT Purchase sales Register VAT Deposit VAT Return Interest/Fine Penalties-VAT Excise Custom Excise Credit Excise Deposit
3. Excise/Custom-Overview	Excise Return
Miscellaneous	Scrutiny of Ledger Reconciliation-Customer/Vendor Account Limit of cash payments Limit of non PAN Bill/Exp. Party Confirmation Internal Reconciliation Tax Clearance Certificate"